**International Events – World Jamboree and County International Event 2027**

**To: All Buckinghamshire Leaders**

We hope that you will consider applying for a position in the leadership team for the Buckinghamshire Unit that will be attending the 25th World Scout Jamboree to be held in Gdansk, Poland in 2027.

There are 4 Leader positions available (1 Unit Leader, 1 Deputy Unit Leader and 2 Unit Leadership Team Members) that will be split though the Unit that Buckinghamshire has been granted.

We are sure that a large number of adults will want to take part in this event as a Unit Leader and so a role description and person specification has been produced to highlight what the role entails and the skills and experiences we are looking for. Please study these documents carefully and send an application in. The selection panel are keen that every adult in Buckinghamshire that wants to apply should do so, and consider the Jamboree experience a development opportunity for adults as much as for young people.

When you apply please make sure you read and complete the application form carefully. We anticipate a large number of applications and we will use what you write in your application form as the basis on which to make a decision about inviting you to a selection event.

This event will be an opportunity for you to tell and show us more about you, why you would like to take on a leadership role at the Jamboree, find out more about how your skills and experiences (in and out of Scouting) would support you to be a great member of the leadership team. As well as a chance for you to meet others, find out more about what being a jamboree leader means and if it is right for you at this point.

There will also be another international experience organised by Buckinghamshire Scouts during 2027. Further information on these expeditions will be released shortly. You will be able to apply for these as well as for the World Jamboree. These applications will have a closing date of 30th May. You will have the opportunity of expressing order of preference.

Details of Timeline here

1st May       Online Application open

30th May     Deadline for receipt of applications

After 30th May Invitations issued to selection event

28th/29th June         Selection events

31st July     Notify applicants of outcome

If these dates pose problems for you or you have any questions, please let us know by emailing [claire.heasman@bucks-scouts.org.uk](mailto:claire.heasman@bucks-scouts.org.uk)

[Apply Here](https://app.smartsheet.com/b/form/5a63b25def5e447b8b355a8c19e4cd8a)    <https://app.smartsheet.com/b/form/5a63b25def5e447b8b355a8c19e4cd8a> ]

We do hope that you will apply, and remember, study the person specification and job description carefully and consider what skills and experiences you have that would contribute to ensuring the young people in the Buckinghamshire Unit to the World Scout Jamboree have a truly great international experience.

We look forward to receiving your application soon. Good luck!

James Williamson

County Lead Volunteer

**Role Description- Unit Leader**

**Unit Leader – Buckinghamshire Unit to World Scout Jamboree**

**Responsible to:** Senior Leadership Team

**Responsible for**: - Deputy Unit Leader

- Unit Leadership Team Membership Team Members (x2)

 -Youth participants

**Main Contacts** - Nation/County Lead Volunteers and County/Nation Teams

**Internal:** - - County Advisers and County Scouters

- District Lead Volunteers (or nominees)

  Headquarters: UK Contingents Office, UK Contingent Leader, UK Contingent Management and Support Team

**External:** **-** Unit members

- Parents and supporters of young people in Unit

- Sponsors and supporters of the Jamboree Unit

- Media contacts (in partnership with County Media Development Manager)

**Role Summary:**  To lead and manage a Jamboree Unit attending the World Scout Jamboree in Gdansk, Poland in 2027.

**Main Activities:**

* To attend the World Scout Jamboree in Gdansk, Poland and be responsible for the safety and operation of the Unit.
* To manage the Unit leadership team
* To set and monitor budgets and manage the finances of the Jamboree Unit within guidelines set by the County/Country and with appropriate support
* To be involved in the process of selecting youth participants for the Jamboree Unit
* To be the main contact for UK Headquarters to pass on information about the UK Contingent’s preparations
* To attend Contingent events, training days/ weekends, etc and to work closely with UKHQ volunteers in order to ensure all relevant Unit preparations and administration meet UKHQ deadlines
* To communicate all relevant information about the Jamboree to relevant parties (e.g. other Unit Leaders, young people and their parents, UKHQ contacts, County team, etc)
* To ensure a programme of activity, training and team building (including weekend camps and other Unit events) is developed for the Unit and leadership team to build a functioning and cohesive team in time for the Jamboree
* To encourage the raising of funds by the young people in the Unit
* To ensure the production of “merchandise” for the Unit (if desired); i.e. t-shirts, badges, etc; in partnership with other Unit Leaders
* To ensure that a member of the team works with the Contingent Management Team Member (Communications) and the County Media Team to identify local Unit stories and make full use of the publicity generated from the Jamboree
* To ensure that a member of the team liaise with the County media Team to create appropriate communication tools (e.g. email lists, forums, blogs, websites, etc)
* Contribute to the review and feedback process as required

Any other duties as may be reasonably requested by the County Lead Volunteer (or nominee) and the Contingent Leadership Team.

**Role Description- Deputy Unit Leader**

**Deputy Unit Leader – Buckinghamshire Unit to World Scout Jamboree**

**Responsible to:** Unit Leader

**Responsible for**: - Unit Leadership Team Members (x2)

- Youth participants

**Main Contacts** **-** County Lead Volunteers

**Internal:**  -- County Leadership Team Members

- County Advisers and County Scouters

- District Lead Volunteers (or nominees)

- Headquarters: UK Contingents Office, UK Contingent Leader, UK Contingent Management &Support Team

**External:** - The young people

- Parents and supporters of young people in Unit

- Sponsors and supporters of the Jamboree Unit

- Media contacts (in partnership with County Media Development Manager))

**Role Summary:** To assist the Unit Leader in leading and managing a Jamboree Unit attending the World Scout Jamboree in Gdansk, Poland in 2027.

**Main Activities:**

* To attend the World Scout Jamboree in Gdansk, Poland and support the Unit Leader in being responsible for the safety and operation of the Unit.
* To understand the Unit Leader Role Description and work closely with the Unit Leader to be able to deputise for the Unit Leader at any time, whether due to the planned or unplanned unavailability of the Unit Leader
* To undertake areas of work also described in the Unit Leadership Team Member’s Role Description, to ensure an even spread of workload and best utilisation of skills across the leadership team
* Any other duties as may be reasonably requested by the Unit Leader

**Role Description- Unit Leadership Team Member**

**Unit Leadership Team Member – Buckinghamshire Unit to World Scout Jamboree**

**Responsible to:**   Unit Leader

**Responsible for**: - Youth participants

- Others agreed with Unit Leader as appropriate

**Main Contacts**

**Internal:**  - Unit Leadership teams of other Buckinghamshire Jamboree Units

- District Lead Volunteers (or nominees)

- County Advisers and County Scouters

**External:** -The young people

- Parents and supporters of young people in Unit

- Sponsors and supporters of the Jamboree Unit

- Media contacts (in partnership with County Media Development Manager)

**Role Summary:**  To assist the Unit and Deputy Unit Leader in leading and managing a Jamboree Unit attending the World Scout Jamboree in Gdansk, Poland in 2027.

**Main Activities:**

* To attend the World Scout Jamboree in Gdansk, Poland and support the Unit and Deputy Unit Leader in being responsible for the safety and operation of the Unit.
* To be a part of the Unit leadership team
* To contribute (if necessary) to the financial management of the Unit
* To contribute to the training and development of the leadership team
* Contribute to the review and feedback process as required
* To be involved in the process of selecting youth participants for the Jamboree Unit
* To attend Contingent events, training days/ weekends, etc and to work closely with UKHQ volunteers in order to ensure all relevant Unit preparations and administration meet UKHQ deadlines
* To assist in the communication of all relevant information about the Jamboree to relevant parties (e.g., young people and their parents)
* To support in the production of a programme of activity, training and team building (including weekend camps and other Unit events) is developed for the Unit in order to build a functioning and cohesive team in time for the Jamboree
* To encourage the raising of funds by the young people in the Unit
* To assist with the production of “merchandise” for the Unit (if desired); i.e. t-shirts, badges, etc; in partnership with other Units

You also may be required to assist in the following tasks as agreed with the Unit Leader:

* work with the County Media Team to identify local Unit stories and make full use of the publicity generated from the Jamboree
* liaise with the County Media Team to create appropriate communication tools (e.g. email lists, forums, blogs, websites, etc)
* Any other duties as may be reasonably requested by the Unit Leader

**Specialist Activities:**

One Unit Leadership Team Member will be requested to take on the following particular responsibilities within the Unit:

* Communications Lead –who will share the magic of the Jamboree with Scouts in their County/Country as well as with local radio, newspapers and television. Acting as the focal point for Unit communications they will work with their County Media Development Manager to delivering fantastic stories and photos from their Unit as well as managing the Units online presence (e.g. Facebook, Twitter, Instagram, Website). This role will be supported by the UK CMT/CST and national media team.

Other particular roles that an Unit Leadership Team Member may be asked to take on may include:

* Administration Lead - will take on the role of efficient handling of all the personal data for their Unit, ensuring the timely updating of the relevant systems operated by the Contingent Management Team.
* Youth Engagement Lead – this would be a role helping to make sure young people in the Unit have a say in the decision making and ensuring that the Unit is run by the young people in partnership with adults. This could include badge design, unit clothing, training content etc.